

ACK THIKA MEMORIAL CHURCH SCHOOL

P.O. BOX 1647 – 01000

THIKA, TEL: 020 – 8002489

Email: info@thikamemorialschool.sc.ke

Dear..... Date.....

RE: ADMISSION

This is to confirm that your application has been approved. You have been offered a place w.e.f..... for the Year 2016.

<u>NAME OF CHILD</u>	<u>CLASS</u>	<u>AGE</u>
1.....
2.....
3.....

School fees details are herewith attached for your study.

Please note before admission, the attached declaration form should be returned to us within 14 days from the date of this letter, duly signed and accompanied with the child's **Admission fee of Kshs. 6000/=** (non-refundable)

Please also note that if the declaration form will not have been received on or before the deadline of the date given, it will be assumed that you have declined the offer and hence a replacement with any other deserving case.

On the reporting day, the following should be attached to the forms:

- (i) **A copy of the Birth Certificate**
- (ii) **Two passports size full colour photographs**
- (iii) **Full School Uniform as per attached list**

We hope and pray that your child will benefit from this Institution.

Yours Faithfully,

For: ACK Thika Memorial Church School

Maina P. Gichuki

Headteacher